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# NOTICE OF MEETING

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**CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

**MONDAY, 25 MARCH 2019 AT 9.30 AM**

**THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

Telephone enquiries to David Penrose 02392834870

Email: david.penrose@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

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**CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

Councillor Steve Pitt (Liberal Democrat)

## **Group Spokespersons**

Councillor Frank Jonas BEM, Conservative

Councillor Stephen Morgan MP, Labour

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## AGENDA

- 1      **Apologies for Absence**
  
- 2      **Declarations of Interest**
  
- 3      **D-Day 75th Anniversary (Pages 3 - 16)**

Purpose

To outline the plans for the programme of activities around the D-Day 75<sup>th</sup> Anniversary and to reflect on the breadth of programme and benefits this will bring to the City of Portsmouth

**Recommendation**

**To agree to the outline programme for the D-Day 75 Anniversary events and to authorise officers to continue to work with external partners such as the MOD to deliver and support the commemorative events.**

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# Agenda Item 3



Portsmouth  
CITY COUNCIL

<b>Title of meeting:</b>	Culture, Leisure and Sport Decision Meeting
<b>Date of meeting:</b>	25 <sup>th</sup> March 2019
<b>Subject:</b>	D-Day 75 <sup>th</sup> Anniversary
<b>Report by:</b>	Director of Culture, Leisure and Regulatory Services
<b>Wards affected:</b>	All
<b>Key decision:</b>	No
<b>Full Council decision:</b>	No

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## 1. Purpose of report

To outline the plans for the programme of activities around the D-Day 75<sup>th</sup> Anniversary and to reflect on the breadth of programme and benefits this will bring to the City of Portsmouth

## 2. Recommendations

**To agree to the outline programme for the D-Day 75 Anniversary events and to authorise officers to continue to work with external partners such as the MOD to deliver and support the commemorative events.**

## 3. Background

- 3.1 This June marks the 75<sup>th</sup> anniversary of the D-Day landings and the Battle for Normandy that took place from 6<sup>th</sup> June to 21<sup>st</sup> August 1944. The city of Portsmouth played a key role in this aspect of World War 2 including function as the primary naval base, as an embarkation point for troops and as a city where the wounded were treated as they were returned to Britain.
- 3.2 It is appropriate and necessary that Portsmouth will be the focal point of the UK commemorations and will host the UK national event on Wednesday 5<sup>th</sup> June. The events and activities being arranged and organised for the city reflect Portsmouth's role in the largest military amphibious operation ever undertaken and the need to commemorate those who gave their lives as well as providing the nation with the opportunity to say thank you to the few remaining veterans on what we anticipate will be the last significant D-Day anniversary.
- 3.3 The theme of the activities from 5<sup>th</sup> - 9<sup>th</sup> June is Remembrance, Reflection and Reconciliation and we are keen to ensure that the events both leading up to and during this core time are relevant to 21<sup>st</sup> century audiences.
- 3.4 Alongside the physical side of the transformation of the D-Day Story following its reopening after the work through the successful Heritage Lottery grant, we wish to

create a national profile for Portsmouth as the '*Heart of D-Day 75*' through the activities and events which take place. This has already commenced through the launch of the disruptive marketing campaign and the Solider of Sacrifice along with the launch of the D-Day 75 branding which is complimentary to the branding used for the D-Day Story. This will enable the intrinsic link between the commemorations, the D-Day Story offer and the legacy programme to be clear to the general public.

- 3.5 The projects that form part of the HLF Activity Plan were designed to connect with organisations nationally and internationally specifically to encourage a wider range of people to engage with their D-Day heritage from their family histories to specialist textile workshops. Details of this programme of activity were discussed at the Culture, Leisure & Sport meeting on 20<sup>th</sup> July 2018 and a revised update on these activities is contained in Appendix A.
- 3.6 Work on the installation of the Landing Craft Tank 7074 has also been subject to previous reports and briefing papers through Culture, Leisure & Sport meetings the most recent of which was at the 15<sup>th</sup> March meeting. Work on the LCT site will start during 2019 and we continue to have a productive relationship with our partner organisation the National Museum of the Royal Navy. Daniel Jessop has recently taken up his role as the LCT Community Participation Officer and is beginning to shape and form the activity programme in regards to this installation.
- 3.7 We are keen to ensure that the prize winning Guide book and Gustav the Pigeon children's toy are also strongly featured through a range of specialist merchandise which the D-Day Story are developing both to support the museum offer but also to tell the broader story in a captivating way which directly engages the public through the commemorations. D-Day Story will ensure that it is able to maximise the return it can get from the international focus it anticipates at the beginning of June.
- 3.8 As well as the broad range of commemorative activities Portsmouth City Council is undertaking a number of other projects to enhance the visitor experience to the city and further support the Visitor Economy. At Portsmouth City Council's instigation local artist Karl Rudziak is painting a new portrait of Admiral Sir Bertram Ramsay, the allied naval commander on D-Day. Admiral Ramsay is perhaps the least known of the allied commanders, but played a crucial role in getting the allied armies ashore on D-Day. Karl Rudziak has a studio at the Hotwalls studios. His work was featured in the Royal Academy's summer exhibition in 2018 and is represented in Portsmouth Museums' collections. He also painted a portrait of veteran John Jenkins for Portsmouth Football Club.
- 3.9 Additionally we currently anticipate that South Western Railway will be undertaking a specialist train naming ceremony at Portsmouth Harbour as part of the D-Day 75<sup>th</sup> anniversary and they will be announcing fuller details on this in the near future. As part of a new partnership with South Western Railway we have also had over 100 free D-Day Story posters put out across their network (which has provide us with in-kind support to a value of over £50,000).

- 3.10 As part of the background to the commemorations we are undertaking a range of enhanced planting and decorative improvements to the immediate surrounds of the seafront area where the activities will be taking place. This will include a reflection of the five D-Day beach landings through Brian Kidd Way
- 3.11 All relevant materials from Portsmouth History Centre archive will be available to view at the D-Day Story. In addition they will be hosting a small display of what was being planned for Portsmouth around housing and redevelopment which showed an anticipated positive outcome to the Landings. All Library book displays and Reading Group material will also highlight relevant material during the focus period.
- 3.12 In order to support the activities programme we are introducing a D-Day 75 volunteers programme which is being co-ordinated by Laura Weston, who has a wide experience of working with volunteers through her existing Conan Doyle volunteers work. Her work on the D-Day 75 project will include supporting and processing applications, operating a training programme as well as supporting the volunteers through the delivery of the events programme.
- 3.13 The national focus will be on Portsmouth on Wednesday 5<sup>th</sup> June where we will be the hub of the UK commemorations working in partnership with the Ministry of Defence and the Royal British Legion. The focus will be to support both D-Day and other World War 2 veterans who wish to be part of the commemorations and national focus.
- 3.14 Portsmouth International Port will be providing support to the Royal British Legion to create a welcoming and vibrant location for veterans who will be departing Portsmouth on the specially organised Fred Olsen sailing of the cruise ship Boudicca to Normandy on Wednesday 5<sup>th</sup> and again providing a suitable reception for their return on Saturday 8<sup>th</sup> June. Additionally they will also work with Brittany Ferries to co-ordinate appropriate commemorations for other veteran groups who are travelling over to France.
- 3.15 Currently we are continuing to seek sponsorship funding to support the overarching events programme in Portsmouth but key to this, and essential to the support of the Education and Legacy aim for the activities, is that 5% of any sponsorship achieved will be donated to the D-Day Museum Trust to help keep the veteran's stories alive after this final act of remembrance.
- 3.16 The D-Day Museum Trust have also launched a specific campaign to help raise funds for an ongoing education programme through the creation of a memorial wall on which the names of those who took part, regardless of nationality and arm of service, can be recorded. Families and friends of those who took part in the campaign are invited to commission the engraving and installation of a brick bearing the name and unit of the person they wish to honour and remember.

3.17 We are currently awaiting information on the range and form of commemorations which will be taking place in Normandy but anticipate that we will have screenings of the events, where practical, onto Southsea Common during Thursday 6<sup>th</sup> June to mark the day the troops landed on the Normandy coast. Currently we are unclear where the main international ceremony will take place but know that our twin city of Caen has issued an invitation to the Lord Mayor of Portsmouth to attend the commemorative activities they will be hosting.

#### **4. Reasons for recommendations**

4.1 The D-Day landings mark an important strategic role the City of Portsmouth played in this critical period of World War 2. As the landings are passing out of living memory it is important to mark the sacrifices made by those who took part and to appropriately ensure that the few remaining veterans have an opportunity to mark such a significant anniversary.

4.2 The recently transformed D-Day Story provides a focus for projects and events both in the lead up to the anniversary and beyond with funding through their Heritage Lottery application to support and reach a wide audience.

4.3 Our ambition through the support and delivery of any such programme will be to enable Portsmouth to be at the centre of the UK's commemorations for 2019 and to be the hub for the study of D-Day as part of the Education and Legacy.

4.4 We will also be seeking to use the delivery of this broader programme of activities as a mechanism through which we can further disseminate both the Portsmouth branding for D-Day 75 and the D-Day Story which are intrinsically linked using the vibrant yellow and black palette.

#### **5. Equality impact assessment**

5.1 A preliminary equality impact assessment is attached.

#### **6. Legal implications**

6.1 It will be necessary for officers to continue to work along with the principal delivery partners for the events to ensure that:

- each partner's specific programme delivery roles and responsibilities are clearly understood, co-ordinated and agreed;
- satisfactory arrangements are in place to secure the safety and security of all participants in the events, event support staff and contractors and the general public attending;
- all necessary public liability and other required insurances are in place; and
- all necessary statutory consents, licences, permits and orders (e.g. traffic management orders) are in place in good time.

**7. Director of Finance's comments**

7.1 The programme of activities detailed in this report will be delivered within approved budget resources.

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Signed by:  
**Stephen Baily**  
 Director of Culture, Leisure and Regulatory Services

**Appendices:**

Appendix A: D-Day 75<sup>th</sup> Anniversary Schedule of Activities

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

<b>Title of document</b>	<b>Location</b>
The D-Day Story & D-Day 75 <sup>th</sup> Anniversary CL&S Decision meeting 20 <sup>th</sup> July 2018	<a href="#">CL&amp;S Decision Meeting 20 July 2018</a>
Update on the D-Day 75 Community Project CL&S decision meeting 15 <sup>th</sup> March 2019	<a href="#">CL&amp;S Decision Meeting 15 March 2019</a>
Textiles Projects at the D-Day Story CL&S Decision meeting 15 <sup>th</sup> March 2019	<a href="#">CL&amp;S Decision Meeting 15 March 2019</a>

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by ..... on .....

.....

Signed by:  
**Cabinet Member for Culture, Leisure and Sport**

## **Appendix A: D-Day 75<sup>th</sup> Anniversary Schedule of Activities**

Events due to take place on Southsea common unless otherwise specified.

### **4th - 7th June:**

- Frigate and Destroyer tours for local schools and colleges 6x groups of 30 per day (Trafalgar Gate)

### **Wednesday 5 June:**

- The national commemorative event will take place on Southsea Common

### **Thursday 6 June:**

- 8am: Awaking the city / 'We knew something was happening': Following the WW2 boards that will be placed around the city from the 6th May we are looking to commemorate the lives of 119 men from Portsmouth who lost their lives between D-Day and the end of operation overlord. An element of the project involves re-enactors marching through the streets of Portsmouth based on the embarkation routes from 1944. We also currently have support from 7 local schools on the embarkation routes who will be playing sombre 1940's music and the MOD are providing a Piper to play at the Pier, this end of the march.
- 11am The D-Day 75 Remembrance Service held at the D-Day Stone in Southsea, opposite South Parade Pier.
- All day - Live coverage on the big screen on Southsea Common of events in Normandy. Events will include an inauguration at the site of the Normandy Memorial Trust's British Normandy Memorial and The Royal British Legion's services at Bayeux Cathedral and Bayeux Cemetery.

### **Friday 7 June:**

- 10.30.-11.30 - Portsmouth Music Hub performing a special composition for D-Day 75 (Southsea Common). 600 children to perform 3pieces of music
- Military Static concert band 40 players
- 18.00 - 18.45: Bournemouth Symphony Orchestra performing a special composition for D-Day 75, written by composer James Olsen for a specially formed young person's choir, inspired by the reminiscences of D-Day Veterans and the D-Day Story (Southsea Common)
- 19.00: Evening - children's film screening on big screen on Southsea Common, which will be voted for by the pubic (Southsea Common)

### **Saturday 8<sup>th</sup> and Sunday 9<sup>th</sup> June:**

- All day - The Portsmouth Revival. A weekend of entertainment and activities for all the family featuring music and dancing from the 1940s, arena displays, military and vintage vehicles, exhibitions and displays, a 1940s vintage market, archive and war film screenings (Southsea Common)



- Main stage: community performances.
- Arena: Unarmed combat displays, Royal marines marching band & RAF Working dogs
- Saturday 19.30: Sunset Concert for Heroes - A free 1940s themed concert featuring the Portsmouth Military Wives Choir, the D-Day Darlings and The Royal Marines Association

### **Throughout the week**

- There will be traders, bars, caterers, charities and 1940's fairground rides onsite throughout events.
- The D-Day Story will be open every day from 10am to 5.30pm (last entry at 5pm)
- The Last of the Tide Exhibition at Portsmouth Museum, open 10am-5.30pm (last entry at 5pm). An exhibition featuring portraits of D-Day veterans commissioned by HRH the Prince of Wales, on loan from the Royal Collections Trust.

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Portsmouth

Clinical Commissioning Group

# Equality Impact Assessment

Preliminary assessment form 2018

[www.portsmouthccg.nhs.uk](http://www.portsmouthccg.nhs.uk)

[www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

The preliminary impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies which require a full EIA by looking at:
  - negative, positive or no impact on any of the equality groups
  - How are going to mitigate or remove any potential negative impacts
  - opportunity to promote equality for the equality groups
  - data / feedback
- prioritise if and when a full EIA should be completed
- justify reasons for why a full EIA is not going to be completed

**Directorate:**

City development and culture

**Service, function:**

Culture

**Title of policy, service, function, project or strategy (new or old) :**

D-Day 75th Anniversary

**Type of policy, service, function, project or strategy:**

- Existing
- New / proposed
- Changed

**Q1 - What is the aim of your policy, service, function, project or strategy?**

To provide a programme of activity to mark the 75th Anniversary of the D-Day landings in Portsmouth.

**Q2 - Who is this policy, service, function, project or strategy going to benefit or have a detrimental effect on and how?**

This project is to mark a specific anniversary in which Portsmouth had an internationally strategically important role. We anticipate that many veterans and also families with military links, or those interested in local history will want to be part of the event and activities. The anticipated programme will have a broad target age range with family activities to opportunities to reflect on those who did not return from this field of conflict.

**Q3 - Thinking about each group below, does, or could the policy, service, function, project or strategy have a negative impact on members of the equality groups below?**

Group	Negative	Positive / no impact	Unclear
Age	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or belief	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other excluded groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Note:** Other excluded groups examples includes, Homeless, rough sleeper and unpaid carers. Many forms of exclusion are linked to financial disadvantage. How will this change affect people on low incomes, in financial crisis or living in areas of greater deprivation?

**If the answer is "negative" or "unclear" consider doing a full EIA**

**If there are any potential negative impacts on any of the protected characteristics, What have you put in place to mitigate or remove the negative impacts/barriers?**

**Q4 - Does, or could the policy, service, function, project or strategy help to promote equality for members of the equality groups? e.g. A new service has been created for people with a disability to help them gain employment this would mean that this helps promote equality for the protected characteristic of disability only.**

Group	Yes	No	Unclear
Age	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disability	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Race	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sex	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Gender reassignment	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sexual orientation	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Religion or belief	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Pregnancy or maternity	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Marriage & civil partnership	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Other excluded groups	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

**If the answer is "no" or "unclear" consider doing a full EIA**

**Q5 - Do you have any feedback data from the equality groups that influences, affects or shapes this policy, service, function, project or strategy?**

Please add in the text boxes below what feedback / meetings you have attended for each specific protected characteristic

Group	Positive or negative feedback
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Age	<p>Specific meetings have been held with local veteran groups to discuss the programme of activity and how they could be part of this. Additionally the main ceremony at the D Day stone on 6th June is organised directly by the Royal British Legion who are in direct contact with a wide range of veteran and veteran support groups.</p> <p>Many of the activities offered through the recently transformed D-Day Story have undertaken specific EIAs linked to the funding they secured from external partners and the subsequent targeted work they have undertaken.</p>
Disability	There is no specific data obtained of the impact on this group
Race	There is no specific data obtained of the impact on this group
Sex	There is no specific data obtained of the impact on this group
Gender reassignment	There is no specific data obtained of the impact on this group
Sexual orientation	There is no specific data obtained of the impact on this group
Religion or belief	There is no specific data obtained of the impact on this group
Pregnancy and maternity	There is no specific data obtained of the impact on this group
Marriage & civil partnership	There is no specific data obtained of the impact on this group
Other excluded groups	There is no specific data obtained of the impact on this group

**Q6 - Using the assessments in questions 3, 4 and 5 should a full assessment be carried out on this policy, service, function or strategy?**

yes  No

**PCC staff**-If you have to complete a full EIA please contact the Equalities and diversity team if you require help Tel: 023 9283 4789 or email: [equalities@portsmouthcc.gov.uk](mailto:equalities@portsmouthcc.gov.uk)

**CCG staff**-If you have to complete a full EIA please email: [sehccg.equalityanddiveristy@nhs.net](mailto:sehccg.equalityanddiveristy@nhs.net) if you require help

**Q7 - How have you come to this decision? Summarise your findings and conclusion below**

Special consideration is being given to incorporate access and relevant support for the older demographic expected for these commemorative events into the full details of the event management plan. This will consider elements such as disabled viewing platforms, proximity of parking for people with disabilities and a fully briefed volunteer team. Some elements will only be able to be confirmed once we have full clarity on the elements of provision being supplied by other partner organisations who are involved in the delivery of the events.

**Q8 - Who was involved in the EIA?**

Claire Looney

This EIA has been approved by: Stephen Baily

Contact number: 023 9283 4775

Date: 20th March 2019

**PCC staff**-Please email a copy of your completed EIA to the Equality and diversity team. We will contact you with any comments or queries about your preliminary EIA.

Telephone: 023 9283 4789, Email: [equalities@portsmouthcc.gov.uk](mailto:equalities@portsmouthcc.gov.uk)

**CCG staff**-Please email a copy of your completed EIA to the Equality lead who will contact you with any comments or queries about your preliminary . Email: [sehccg.equalityanddiversity@nhs.net](mailto:sehccg.equalityanddiversity@nhs.net)

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